



SELARZ LAW CORP.

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SENT VIA []

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Tel: (xxx) xxx-xxxx

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Re: Claim No. : [Claim No.]
Our Client : [Client's Name]
Your Insured : [Other Party's Name]
Date of Loss : [Date of Accident]

LETTER OF REPRESENTATION

Dear Claims Department:

Please be advised that our office has been retained to represent the above-named client in regard to injuries sustained as a result of an accident that occurred on the above-referenced date with your insured. We ask that all future correspondence or verbal communication be directed to our office and that there be no direct contact with our client in this matter. We further request that you send all written correspondence by email or facsimile, whenever possible.

Please forward a certified copy of any policies and provide the undersigned with the following information within the next fifteen (15) days with regard to each known policy of insurance, which may provide liability insurance for this claim:

1. Name of the insurer(s);
2. Name of each insured;
3. Copy of limits of liability coverage:
 - a. for personal injury;
 - b. property damage; and
 - c. medical expense.

Please note that in *Bicourt v. Amex Ins. Co.* (2000) 78 Cal.App.4th 1390, 1392, the Court of Appeal held that it can be bad faith to not seek out the insured's consent to disclose the limit since a failure to do so inhibits the chances of the case settling within the policy limit. Please notify us whether or not your insured has decided to allow disclosure of the policy limit.

When we complete our full investigation and when our client's medical condition and future prognosis is better known and stabilized, we will complete our preliminary assessment of the case. At that time, we intend to send you, or the appropriate representative from your insurance company, a settlement proposal in an effort to expeditiously resolve this claim in a manner that is fair to all parties and saves all concerned parties time and future legal expenses.

We look forward to working with you and your counsel toward a prompt and amicable resolution of this matter. If you have any questions or concerns in reference to the above-referenced claim, please feel free to contact me.

Very truly yours,
SELARZ LAW CORP.

Daniel E. Selarz, Esq.