



SELARZ LAW CORP.

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May 23, 2018

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SENT VIA [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

Tel: (xxx) xxx-xxxx

Fax: (xxx) xxx-xxxx

[Email Address]

Re: Your Insured/Our Client : [Client's Name]
Claim No. : [Claim No.]
Date of Loss : [Date of Accident]

LETTER OF REPRESENTATION

Dear Claims Department:

Please be advised that our office has been retained to represent your insured, [Client's Name], in regard to injuries sustained as a result a [Type of Accident] accident that occurred on [Date of Accident].

I look forward to working with you to resolve the above-mentioned claim. Would you kindly forward to our office a copy of the Police Report and any other documents relating to the above-mentioned claim, including a copy of the applicable policy declaration page. We request that you send all written correspondence by email or facsimile, whenever possible. In the meantime, if you have any questions or concerns, please feel free to contact me.

Very truly yours,
SELARZ LAW CORP.

Daniel E. Selarz, Esq.